



Stacy Steffensen, Commission Department Director

Brookings County

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## STAFF REPORT

### Agenda Items:

- QPS Agreement: This agreement was tabled at the December 15<sup>th</sup> and December 29<sup>th</sup> meetings. Deputy State's Attorney Teree Nesvold worked with Barry Milbauer at QPS to make changes to the agreement that address the concerns that were brought forward. I have included the first agreement and highlighted the two sections that were removed from that contract and are not in the current contract (dated 1/5/16).
- Detention Center: Sheriff Stanwick asked that I put this on the agenda for discussion and possible action.
- Designation of Newspapers: This is the annual designation of our legal newspapers for the County in 2016. The packet includes what we have spent (through 12/29/15) with the papers in 2015. RFD Newsgroup encompasses the Volga Tribune, Tri-City Star in White and the Elkton Record.
- Depositories: This is the annual designation of official depositories for the County in 2016.
- Pay Plan Resolution: This sets the County's pay plan for 2016. These amounts were part of the of the 2016 budget that was approved in October.
- Meeting Pay Resolution: This sets the County's meeting pay and per diem rates for volunteer boards for 2016.
- Election Worker Resolution: This sets the amount we pay for election/precinct workers for 2016.
- Cell Reimbursements: This is the annual approval of cell phone reimbursements.
- Board Assignments: The board typically reviews this list annually and makes changes as needed.

### Director's Report:

- The board will hold the public hearing on the Comprehensive Plan on Tuesday, February 9<sup>th</sup>. I would like to know if the board wants to hold that public hearing in the morning as part of the regular meeting or if you would rather come back at 1:00 p.m. that afternoon.
- The South Dakota Pipeline Association's Coordinated Response Exercise for Pipelines program is at 11:30 a.m. at Swiftel Center on Wednesday, January 27<sup>th</sup>. I have included the invitation as part of my report. There is an online RSVP process. Please let me know if you want me to RSVP for you or if you will take care of that individually.

- Bob asked that I share the Save the Date email regarding the upcoming 2016 Homeland Security Conference, May 3-5, 2016 in Sioux Falls. The invitation is part of my report.

Upcoming Dates:

- Monday, January 11<sup>th</sup>—Volga Fire Department County Feed at 5:30 p.m.
- Thursday, January 14<sup>th</sup>—Chamber's Annual Meeting from 5:00-9:00 p.m. at Swiftel Center.
- Monday, January 18<sup>th</sup>—County Offices closed in honor of Martin Luther King, Jr. Day holiday.
- Wednesday, January 20<sup>th</sup>—Brookings Day at the Legislature in Pierre.
- Wednesday, January 27<sup>th</sup>—South Dakota Pipeline Association's Coordinated Response Exercise for Pipelines program at 11:30 a.m. at Swiftel Center.

Thank you,

A handwritten signature in cursive script that reads "Stacy Steffensen". The signature is fluid and elegant, with the first name "Stacy" and last name "Steffensen" clearly legible.

Stacy Steffensen  
Commission Department Director  
Brookings County, South Dakota